



BOROUGH OF BERGENFIELD

198 NORTH WASHINGTON AVENUE
BERGENFIELD, NJ 07621
(201) 387-4055 x 4 FAX (201) 385-7376

APPLICATION FOR CERTIFICATE OF OCCUPANCY

CHECK ONE: SALE () RENTAL () BUSINESS TENANT ()

PROPERTY ADDRESS: _____ DATE: _____

APPLICATE/OWNER: _____

MAILING ADDRESS: _____ PHONE: _____

(if different)

BUSINESS NAME: _____

APARTMENT NUMBER: _____

CONTACT INFORMATION FOR ACCESS TO PREMISES:

NAME: _____ PHONE: _____

Additional information:

NAME OF BUYER OR OCCUPANT _____

PRESENT ADDRESS: _____ PHONE: _____

DESCRIPTION OF BUSINESS/USE: _____

PLEASE NOTE: If any property maintenance violations are left by the seller, then the buyer will be held responsible.

Signature of Owner, Agent or Tenant

INSPECTION FEES:

Single family	\$50.00	Apartment	\$35.00
Condominium	\$50.00	Business	\$50.00
Two family	\$75.00	Re-inspection fee	\$25.00
Smoke Detector Certificate			\$45.00

INSPECTION DATE REQUESTED _____ TIME _____