

The meeting was called to order at 7:00PM

President Cheriyan stated that notice of this meeting held via Zoom was posted on the Bergenfield Website, sent by e-mail to the Record and Cablevision. It was placed on two bulletin boards in the Municipal Building and placed on file in the Borough Clerk’s office.

**ROLL CALL**

- Dr. Cheriyan
- Mrs. Pfannen
- Mr. Cabuhat
- Dr. Quiroz
- Mrs. Marte

Also, present Mr. Fedorko, Ms. Grippo and Mrs. Williams  
Arrived late: Ms.Cruz, Mrs. DeLaCruz, Ms. Kayla Williams, Ms. Barker and Councilman Deauna.

**OPEN HEARING**

There being no one present who wished to be heard, on a motion by Vice-President Pfannen seconded by Dr. Quiroz and carried the time for Open Hearings was closed.

**MINUTES**

A motion was made by Dr. Quiroz seconded by Vice-President Pfannen and carried that the Minutes of the regular meeting of February 2023 be accepted as written.

**BILLS TO BE PAID**

Mrs. Williams stated that on behalf of President Cheriyan, Purchase Orders have been signed by Mrs. Williams and submitted. A motion was made by Dr. Quiroz, seconded by Vice-President Pfannen and carried that the following bills were reviewed and approved.

Tyco	3,026.66
Land’s End	250.10
Schwaab, Inc.	148.27
Land’s End	29.00

**REPORTS**

**Legal and Finance**

Mrs. Marte stated there was nothing to report.

**Medical**

Dr. Quiroz stated there was nothing to report.

**Personnel**

“Progress”

**Publicity**

The Board of Health meeting was advertised on the Bergenfield Website, The Record and Cablevision.

**Liaison To Mayor & Council**

“No Report”

**Legislature & Regulatory**

Mr. Cabuhat stated there was nothing to report.

**Written Reports of the Department**

Mr. Fedorko stated that last month he reported on communicable diseases in Bergenfield such as influenza, Lyme disease, COVID and tick-born illnesses. He stated that in the February report he is reporting on the causes of death in Bergenfield in a three-year period (2020-2022). He thanked Mrs. DeLaCruz and Mrs. Williams for obtaining information to compile the data. Lung cancer is the most prominent cause of death, followed by colon/rectal cancer. Sepsis and adult failure to thrive accounted for the majority of other causes. There were 16 drug overdoses over a three-year period.

Mr. Fedorko stated that the drug overdoses are very concerning and suggested that health education should be provided to hopefully prevent these incidents from happening. He also suggested having speakers at events to provide health education on other communicable diseases as well as drug overdoses. Ms. Cruz stated that she will collaborate with the County on services and information available for drug overdose.

President Cheriyan spoke on NJ Cancer Education and Early Detection (NJCEED). This program provides comprehensive outreach, education and screening services for breast, cervical, colorectal and prostate cancers. There was a conversation regarding free cancer screening at the county for those who qualify. NJCEED Eligibility is for uninsured or underinsured. President Cheriyan stated that he would try to get some information regarding purchasing or acquiring home screening kits. He stated the drawback to home screening is the results not being documented.

Mr. Fedorko stated that Mid-Bergen received a grant and will see if money from the grant can be used to purchase and make home screen kits available to residents.

Liz Cruz updated the Board of the ongoing active wellness check she reported on at the last Board of Health meeting. Ms. Cruz stated that at last check, the gentleman was found on the floor of his apartment and taken to Englewood Hospital. Ms. Cruz stated that the gentleman cannot live alone and will be moving in with his brother who lives in Delaware. The Board thanked Ms. Cruz for her assistance in ensuring his safety.

Vice-President Pfannen asked Kayla for an update on cosmetology inspections. Kayla responded that her and Sue are waiting for some salons to obtain their licenses from the State and for the employees to also obtain their operating licenses. Sue stated that late notices were sent to the salons along with what they need to submit in order to obtain a license from our office. Inspections will begin this week for the year. During the inspection, Sue will assist them in completing the application and direct them in what needs to be done to be in compliance.

Councilman Deauna apologized for being late, he stated he's been away and is dealing with a family situation. Councilman Deauna stated that he has been updated on the activities of the Health Department and as always supports all projects. He also stated that the construction on the Borough Hall is moving forward on schedule and looks forward to the new offices.

Mrs. Williams stated that AnneMarie DeLaCruz was asked by Mr. Gallo to submit the application to qualify Bergenfield for the Healthy Town Award. Mrs. DeLaCruz collected data necessary to complete the application and successfully submitted it on time. The Board thanked Mrs. DeLaCruz for her assistance. Bergenfield did receive the Healthy Town Award due to the application being submitted that included data based on all the activities the Mayor and his team organized and achieved during the Mayors Wellness Campaign 2022.

Vice-President Pfannen stated that last year she had a conversation with Mayor Amatorio regarding electronic medical records. She reported that there is a program reasonably priced that she plans on possibly discuss with Mr. Gallo and Mayor Amatorio. Mrs. Williams stated that she believes GovPilot, a modern Government Management Software that the Borough of Bergenfield has purchased and is implementing has a nursing module for medical records. Mrs. Williams stated that she would speak to the GovPilot representative and report back to the Board.

A motion was made by Vice-President Pfannen, seconded by Mrs. Marte and carried that the written February 2023 reports of the Department be accepted as written.

### **CORRESPONDENCE**

An email was sent to Mr. Gallo and Councilman Deauna regarding a salary proposal for the Health Department employees.

### **UNFINISHED BUSINESS**

#### **1. Budget 2023**

Mrs. Williams reported that the Borough is continuing to work under a temporary budget. The budget should be finalized at the next Mayor & Council meeting.

### **NEW BUSINESS**

"No New Business"

### **VERBAL COMMUNICATION**

Kelley Grippo, health educator at Mid-Bergen will be assisting Bergenfield with the Mayors Wellness Campaign. Ms. Grippo stated that there is a grant up to \$400 dollars for the Mayors Wellness campaign that can be applied for. She has drafted a letter and is waiting for some needed data to submit the application. The money can be used to include but not limited to refreshments at the kick-off, advertising the program, posters and banners.

Mrs. Williams stated that prior to COVID, our Child Health Clinics were held during work hours between 10am-12noon. To avoid any large crowd during COVID, the clinic was moved to 4pm-6pm when there was less traffic in the building. We are suggesting moving the clinic back to 10am-12noon since COVID is no longer an issue. The attending Doctor has agreed to the time change and to have the change be effective in May. After a short conversation, the Board agreed to the change.

**ADJOURNMENT**

There being nothing further to come before the Board, on a motion by Vice-President Pfannen, seconded by Dr. Quiroz and carried, the meeting was adjourned at 7:50pm.

Respectfully Submitted

Felicia Williams  
Registrar of Vital Statistics