

The meeting was called to order at 7:00PM

President Cheriyan stated that notice of this meeting held via Zoom was posted on the Bergenfield Website, sent by e-mail to the Record and Cablevision. It was placed on two bulletin boards in the Municipal Building and placed on file in the Borough Clerk's office.

ROLL CALL

- Dr. Cheriyan
- Mrs. Pfannen
- Mr. Cabuhat - Absent
- Dr. Quiroz - Absent
- Mrs. Marte

Also, present Mr. Fedorko, Kayla Williams, Sue Barker, Liz Cruz and Mrs. DeLaCruz.

OPEN HEARING

There being no one present who wished to be heard, on a motion by Vice-President Pfannen seconded by Mrs. Marte and carried the time for Open Hearings was closed.

MINUTES

A motion was made by Mrs. Marte, seconded by Vice-President Pfannen and carried that the Minutes of the regular meeting of March 2023 be accepted as written.

BILLS TO BE PAID

Mrs. DeLaCruz stated that on behalf of President Cheriyan, Purchase Orders have been signed by Mrs. Williams and Mrs. DeLaCruz and submitted. A motion was made by Vice-President Pfannen, seconded by Mrs. Marte and carried that the following bills were reviewed and approved.

Tyco	3,026.66
Dr. Kin-Chong	450.00
W.B. Mason	291.00
Scott Graphics	260.00
N.J. Local Board of Health	95.00
Liz Cruz	46.92

REPORTS

Legal and Finance

Mrs. Marte stated there was nothing to report.

Medical

No Report due to the absence of Dr. Quiroz.

Personnel

Vice-President Pfannen stated that we are actively looking to increase the nursing per-diem pool. Vice-President Pfannen will reach out to several nurses that had sent in their resume when we were looking to hire a permanent part-timer and ask if they would be interested in being added to the per-diem pool.

Publicity

The Board of Health meeting was advertised on the Bergenfield Website, The Record and Cablevision.

The Mayors Wellness Campaign flyer was posted on the Bergenfield Website.

The Quarterly Newsletter was posted on the Bergenfield Website.

An article was posted on the Website regarding Ant Control

Liaison To Mayor & Council

No Report due to the absence of Councilman Dauna.

Legislature & Regulatory

No Report due to the absence of Mr. Cabuhat.

Written Reports of the Department

Mr. Fedorko stated that last month he reported on Drug Overdoses in Bergenfield in the last 3 years. Mr. Fedorko stated that he wants to discuss ways to increase our commitment to decrease the drug overdoses from happening. He stated that he has some Narcan kits and also Fentanyl test strips that can be distributed.

A conversation took place regarding ways to educate the public on preventing overdose and distribute literature. This may include but not limited to Mayors Wellness Campaign, upcoming town events and speaking at the schools. Mrs. Marte stated that speaking at schools and providing literature to the students would be beneficial.

Ms. Cruz reported that she received data from the Police Department regarding how often Narcan has been used and was told that they had to use the potentially lifesaving antidote once in 2023. She also stated that she will speak to the Mayor regarding distributing the Narcan kit and Fentanyl test strips at the Mayors Wellness Campaign kickoff. Ms. Cruz will speak to the Police and try to collaborate with them. Mr. Fedorko recommends speaking with the Mayor since it's the Mayors Wellness Campaign.

President Cheriyan stated that doing a Narcan demonstration at the Mayors Wellness kickoff will be helpful. Educating the public and making them aware that they have access to these resources is imperative.

Kelley Grippo stated that other than attending the Mayors Wellness Campaign kick-off, she suggested possibly setting up a table over the summer at a park that people frequent and give out literature on Public Health.

Mr. Fedorko suggested for Liz to look into Narcan training that is offered on line but stated that Mid-Bergen has the ability to hire someone to train in person if preferred.

Kayla Williams reported that the grease trap inspections being conducted in conjunction with DPW have been going well. Kayla stated that DPW has conducted at least 4 spot checks on establishments that Kayla and Sue have inspected and have reported to DPW. Kayla also reported that New Grand Market received information regarding submitting the HACCP plan; an operating plan for controlling and managing hazards in the food manufacturing industry so they can utilize their kitchen appropriately.

Kayla spoke on a house with a hoarding problem and heavy rat population that she reported two months ago. Kayla stated that the house has been submitted for demolition.

A conversation took place regarding Food Licenses that have not been renewed for the 2022-2023 period. Kayla stated that late notices have gone out several times and summonses have been issued. There are still several establishments that are delinquent and Sue will visit them in person to ensure they license for the upcoming year.

Sue Barker reported that Cosmetology Licensing has improved this year. 18 establishments have licensed. 13 establishments are incomplete, awaiting their N.J. State Board of Cosmetology and hair styling license from the State which can be a slow process. Also, individuals working without a license are being given the opportunity to complete paperwork and take a test to finalize their license.

Several notices were sent to establishments that have not licensed with no response. A conversation took place regarding issuing summonses to establishments that have completely ignored the notices with no attempt to comply. The Board and Mr. Fedorko felt that enough notice and time has been given and therefore, issuing a summons at this point is reasonable and necessary to ensure the safety of the residents.

Ms. Cruz reported that Vaccines for children and adults are active for 2023. Ms. Cruz stated the school audits are almost complete, there are only two schools left to visit. Vice-President Pfannen asked Ms. Cruz about the home visit to a resident for Ozempic injection. Ms. Cruz stated that the gentleman has a weekly visiting nurse but the nurse couldn't make it that particular day and Ms. Cruz was asked to assist.

At the last Board of Health meeting, a conversation took place regarding the Child Health Clinic being moved from 4-6pm to 10am-12noon. The Board and Dr. Rothenberg who conducts the clinic agreed it was a good idea and the time change will take effect in May.

A motion was made by Vice-President Pfannen, seconded by Mrs. Marte and carried those the written March 2023 reports of the Department be accepted as written.

CORRESPONDENCE

An email was sent to the Board of Health from Mr. Gallo regarding a Budget meeting scheduled for March 29th. Due to work conflict, Mrs. Marte could not attend as our Legal & Finance representative. Vice-President Pfannen attended with Mrs. Williams.

UNFINISHED BUSINESS

1. Budget 2023

Mrs. DeLaCruz reported that Mrs. Williams attended the Budget meeting with Vice-President Pfannen and the increased salary proposal for the Health Department employees was approved.

NEW BUSINESS

1. Standing Orders 2023

Ms. Cruz stated that the Standing Orders for 2023 have been signed by Dr. Rothenberg. It was the decision of the Board to accept them as presented.

2. Salary Resolution

Resolution #3-2023 was offered by Vice-President Pfannen, seconded by President Cheriyan as follows:

BE IT RESOLVED, by the Board of Health of the Borough of Bergenfield that the compensation during 01/01/2023-12/31/2023 of the officers and employees in Classified Service (Civil Service) be and the same is hereby amended, fixed and determined (35 hours week). On roll call, all members present voted yes, Resolution was Adopted. BE IT FURTHER RESOLVED that the above stated compensation shall be effective January 1, 2023. (Resolution on file in the Health Department).

VERBAL COMMUNICATION

Mrs. DeLaCruz reported that Mr. Cabuhat had inquired about looking into contracting with a “No Kill Shelter” for Animal Control. Mrs. DeLaCruz stated that Mrs. Williams will report on it at the next Board of Health meeting.

Mrs. DeLaCruz reported that at the last Board of Health meeting, a conversation took place regarding electronic medical records. Mrs. DeLaCruz stated that GovPilot, a modern Government Management Software that the Borough of Bergenfield has purchased and is implementing does have a nursing module for medical records. She also stated that NJIIS also has the capability of documenting and following-up on medical records.

ADJOURNMENT

There being nothing further to come before the Board, on a motion by Vice-President Pfannen, seconded by Mrs. Marte and carried, the meeting was adjourned at 8:00pm.

Respectfully Submitted

Felicia Williams
Registrar of Vital Statistics