

The meeting was called to order at 7:05PM

President Cheriyan stated that notice of this meeting held via Zoom was posted on the Bergenfield Website, sent by e-mail to the Record and Cablevision in compliance with the "The Open Public Meetings Act". It was placed on one Bulletin board in the Municipal Building and placed on file in the Borough Clerk's office.

ROLL CALL

- Dr. Cheriyan
- Mrs. Pfannen
- Mr. Cabuhat
- Mr. Gerundo
- Mrs. Marte- Absent

Also, present AnneMarie Delacruz, Liz Cruz, Mr. Fedorko, Sue Barker, Kayla Williams and Pam Lesnak .

OPEN HEARINGS.

There being no one else present who wished to be heard, on a motion made by Vice-President Pfannen seconded by Mr. Gerundo and carried the time for Open Hearings was closed.

MINUTES

President Cheriyan thanked Annemarie for the minutes. A motion was made by Vice-President Pfannen, seconded by Mr. Cabuhat, and carried that the Minutes of the regular meeting of October 2024 be accepted as written.

BILLS TO BE PAID

Mrs. Delacruz stated that on behalf of President Cheriyan, Purchase Orders have been signed by Mrs. Delacruz and submitted. A motion was made by Vice-President Pfannen, seconded by Mr. Gerundo and carried that the following bills were reviewed and approved.

Amazon Services -	\$	195.91
Amazon Service -	\$	211.16
North Jersey Media-	\$	48.60
Pyramid Imprints-	\$	240.00
Pyramid Imprints	\$	135.00
Tyco	\$	3,026.66
WB Mason	\$	97.99

REPORTS**Legal and Finance**

“No Report”

Medical

“No Report”

Personnel

“No Report”

Publicity

The Board of Health meeting was advertised on the Bergenfield Website, The Record and Cablevision.

Liaison To Mayor & Council

“No Report”

Legislature & Regulatory

“No Report”

Written Reports of the Department

Mr. Fedorko reported on HARP Health Awareness Regional Program which is currently with Hackensack Hospital, he stated that they will be ending all their programs and contracts with 27 towns on December 31,2024. Currently Bergenfield has a contract with HARP to promote Health Education in the schools and the contract is \$5,250 per year. Beginning January 1, 2025, Bergenfield will not have a Certified Health Educator (CHES) Mr. Fedorko stated that since mid-Bergen has a CHES, and the position is Grant funded mid Bergen will absorb that contract and charge \$5,250 annually to the current contract with Bergenfield. Mr.Cabuhat wanted clarification regarding the contract, Mr. Fedorko explained that the mid Bergen contract with Bergenfield covers services of the Health Inspectors, Kayla and Sue for the Health Officer and for the Nursing Supervisor which falls under HARP. Mr. Fedorko has a contract with Holy Name Hospital for Nursing Supervision so they will be taking the place of HARP in 2025. Mr. Fedorko explained to President Cheriyan that in the upcoming contract for 2025 the price for Bergenfield will include Health Education and there will be no increase, but this may change in 2026. Mr. Fedorko stated that this will be discussed further at the mid-Bergen meeting on November 4, 2024. Mr. Fedorko also mentioned the listeria outbreaks in the Boars Head deli meats, he confirmed that there was 1 case in Ridgefield Park.

Mr. Fedorko stated that Mrs. Delacruz and he had spoken about Marburg Virus, he stated that he received a notification from the State of NJ regarding Marburg Virus. He stated that the State will be doing contact tracing on anyone that comes to NJ from Rwanda. Mr. Fedorko also briefly discussed the flu clinic in Bergenfield. Nurse Liz confirmed that only 12 people attended the clinic as opposed to 100 last year. Nurse Liz stated that residents had problems with parking. Vice President Pfannen asked if the shots were free. Nurse Liz stated that the flu vaccine is free.

Nurse Liz discussed her report, she mentioned the Grandparent safe sitter program. Vice President Pfannen asked if there was a need for the program. Nurse Liz stated that the Health Department received about 2 phone calls inquiring about the program. Nurse Liz also mentioned that the Health Department will be participating in Trunk or Treat. Nurse Liz stated she will be getting CPR certification to teach the safe sitter class. Sue discussed the Happy Daze smoke shop. Sue stated that Happy Daze received their third summons and therefore leads to a loss of their license if they are found guilty. They had pleaded not guilty in Court. There will be a trial on October 30th, 2024, she confirmed that if they are found guilty at trial a hearing will be next, and she will talk to Mr. Gallo and Mr. Fedorko about what format the hearing should take and what action the town can take against them. Sue stated that the Bureau of Tobacco control will also have to be notified. Mr. Cabuhat inquired if food handling certification was required for Happy Daze, Sue explained that there are no requirements for this establishment to take food handling classes or be certified in food handling.

A motion was made by Mr. Cabuhat seconded by Vice- President Pfannan and carried that the written reports for October 2024 of the Department, be accepted as written.

CORRESPONDENCE

“No Report”

UNFINISHED BUSINESS

Mr. Cabuhat stated that he will be discussing the TNR program when Mrs. Marte comes to the November meeting, he feels that she needs to be updated on the program.

Mrs. Delacruz mentioned that the food license fees have not been increased since 2017. Mrs. Delacruz stated that she and Kayla will be reviewing what the other Towns are charging and discuss this at the November meeting. Vice President Pfannen stated that fees should be reviewed every 2 to 3 years.

Mrs. DeLaCruz stated that there were two ordinances to be read for 1st reading and three resolutions. The first resolution was to appoint Annemarie Delacruz as the Registrar of Vital Statistics for the next 3 years. Mrs. Delacruz asked for a motion to read the Resolution a motion was made by Vice President Pfannen and seconded by Mr. Cabuhat the resolution was read on Roll Call all members present voted “YES” and the resolution was passed.

The next Resolution is to amend the fees for the Adult Vaccination Program which have not been increased since 2017. It was decided by Nurse Liz, Nurse Robin and Mrs. DeLaCruz that the single dose adult vaccine will increase from \$20 to \$25 and Mantoux tests will increase from \$15 to \$20. The resolution was read all members present voted “YES” and the resolution passed on October 8, 2024.

A resolution to re-adopt the Bylaws as per Title 26 for Board Members. A Motion was made by Vice President Pfannen and seconded by Mr. Cabuhat to re adopt the bylaws for the members of the Board of Health. All members present voted "YES" and the resolution was passed on October 08, 2024.

Mrs. Delacruz read the 1st reading for Ordinance # 2024-003 an ordinance to amend the Salaries and Compensation for employees of the Bergenfield Health Department. A motion was made by Vice President Pfannen seconded by Mr. Cabuhat to amend the salaries and compensations for the employees of the Bergenfield Health Department. All members present voted "YES" and the 1st reading of the ordinance was passed. Mrs. Delacruz stated that the ordinance will be published, and the second reading will be at November meeting

Mrs. Delacruz read the 1st reading for Ordinance #2024-004 an ordinance to amend the fees for certified copies of Vital Records. The ordinance stated that certified copy fees for Marriage, Birth and Death certificates will be increased from \$15.00 to \$20.00 for the 1st copy and \$ 5.00 for each additional copy. A motion was made by Vice President Pfannen and seconded by Mr. Cabuhat to amend the fees for certified copies, on roll call all members present voted "YES" and the 1st reading for Ordinance # 2024-004 was passed Mrs. Delacruz stated the ordinance will be published, and the second reading will be at the November 2024 meeting .

Roll Call	Yes	No	Abstain	Absent
CHERIYAN	X			
PFANNEN	X			
CABUHAT	X			
GERUNDO	X			
MARTE				x

NEW BUSINESS

"No Report"

VERBAL COMMUNICATION

"No Report"

ADJOURNMENT

There being nothing further to come before the Board, on a motion by Vice-President Pfannen, seconded by Mr. Cabuhat and carried, the meeting was adjourned at 8:00pm.

Respectfully Submitted,

*Annemarie Delacruz
Registrar of Vital Statistics*