



## BERGENFIELD LIBRARY BOARD OF TRUSTEES MEETING

Minutes  
May 9, 2024

### **Present**

Thomas Neats, President  
Marcela Deauna, Treasurer  
Jamie Orlando  
Christopher Langschultz, Alternate for Superintendent of Schools  
Thomas Lodato, Council Liaison  
Allison Ballo, Director  
Darlene Swistock, Interim Recorder of Minutes

President Neats called the meeting to order at 7:09 pm.

### **Notification of Public Meeting**

President Neats read the report on public notification of this meeting.

### **Minutes**

**A motion was made by Mr. Orlando, seconded by Mr. Langschultz, to accept the April 11, 2024 meeting minutes. All in favor. Motion carried.**

### **Bills**

**A motion was made by Ms. Deanna, seconded by Mr. Langschultz, to approve the May 9, 2024 amended bill list. All in favor. Motion carried.**

### **Public Portion**

Meeting - Arcari and lovino  
Meeting - RSC Architects

Anthony lovino returned to meet with the board to explain the process that Arcari and lovino will take pertaining to the library's RFP for the renovation of the YA Room and to answer questions. Jeffrey Schlect also returned to meet with the board to explain the process that RSC Architects will take pertaining to the library's RFP for the YA Room and to answer questions. Copies of their proposals were available to the board members. A discussion among the board followed afterward. The board will select an architect at the June meeting and a sub-committee may be established for the renovation project.

### **Correspondence**

None

### **President's Report**

President Neats reported that the Negotiation team met with Eric Steinberg and CWA.



### **Committee Reports**

#### **BCCLS and Friends**

There was no report from the Friends. Ms. Ballo reminded the board that she shares the information that she receives about trustee-related events. Mr. Neats asked about the 2 law events hosted by the BCCLS' Trustee Development Committee. Darlene Swistock, liaison to the Trustee Development Committee, advised that Labor Law was held on May 2 and Library Law will be held on May 16.

#### **Building & Grounds**

No report

#### **Finance Committee**

The financial summary was distributed and discussed.

#### **Personnel**

Ms. Ballo advised that she would like to meet with the Personnel Committee. She is working to fill 3 open positions: Janitor, Youth Services Department Head and Passport Acceptance Agent.

#### **Policy**

No report

#### **Director's Report**

The Director's Report was distributed.

#### **Trustee Education**

President Neats thanked Ms. Ballo and Mr. Orlando for participating in the focus group discussion for the YA Area.

#### **Old Business**

None

#### **New Business**

None

#### **Adjournment**

A motion was made by Mr. Lodato, seconded by Ms. Deauna, to adjourn the meeting. All in favor. The motion carried.

Meeting adjourned at 9:20 pm.

Respectfully submitted,

*Sorah Shaffren*

Darlene Swistock, Interim Recorder for  
Sorah Shaffren, Recording Secretary